

**2018 World Congress of Psychiatric Genetics**  
Nomination Instructions for the Theodore Reich Young Investigator Award  
Submission Deadline: Monday, June 11, 2018

To submit your abstract, please follow the instructions below:

1. Visit the 2018 Abstract Submission Portal by going to: [ispg.societyconference.com](http://ispg.societyconference.com).
2. Select “Log In”.
3. If you are a current member of ISPG, or have attended the World Congress in previous years your account is stored within our system. If you do not know your login information, please select “Forgot your password”.
4. If you are new submitter or your email address is not recognized by the system, please create a new account
5. Go to the Submissions tab and select “Access My Dashboard”.
6. Select the large blue square “Submit ISPG Awards”.
7. Under “ISPG Awards Type” select “Theodore Reich Young Investigator Award” in the drop down menu. You will then be directed to the submission application.

\*\*\* Candidates must be 40 years or younger in 2018 for consideration and need not be a member of the ISPG. You can nominate yourself or another individual.

**Steps for Submission:**

**Theodore Reich Young Investigator Award Questions**

1. Task 1 (Nominee Information): Enter the individual you are nominating for the award first name, last name, affiliation, e-mail address and date of birth.
2. Task 2 (Scientific Work and Achievements): Write a brief description of the scientific work and achievements justifying why the proposed scientist is eligible for the Theodore Reich Young Investigator Award.
3. Task 3 (Current CV): Upload a current CV that includes a full list of publications.

The screenshot shows a web form for the Theodore Reich Young Investigator Award. At the top, there are two orange buttons: "Save Submission" and "Submit Theodore Reich Young Investigator Award". Below these is a dropdown menu labeled "ISPG Awards Type" with "Theodore Reich Young Investigator Award" selected. A note states: "The Theodore Reich Young Investigator Award is given for published work on psychiatric genetics that is of exceptional merit. Candidates must be 40 years or younger in 2017 for consideration and need not be a member of the ISPG." The form is divided into two sections. Section 1, "Nominee Information", includes a prompt "Please enter the name of the Nominee, affiliation, and email address." and a table with five columns: "First Name", "Last Name", "Affiliation", "Email Address", and "Date of Birth (MM/DD/YYYY)". A blue bar is visible in the "First Name" column. A note below the table says "\* You must populate all fields to complete the row." Section 2, "Scientific Work and Achievements", includes a prompt "Please write a brief description of the scientific work and achievements justifying why the proposed scientist is eligible for the Theodore Reich Young Investigator Award." and a large text area for the response.

4. Once all requested information is complete, select the orange **“Theodore Reich Young Investigator Award”** button at the top of the page. You will receive an email notifying you that your submission was successful.