



## OTIS Scholarship Guidelines for the 2019 OTIS Annual Meeting

**Deadline for application: Wednesday, April 10<sup>th</sup>, 2019**

Each year, the number of scholarships awarded is determined by available funds. There are two types of scholarships for the 2019 OTIS Annual Meeting:

**OTIS Full Scholarship:** includes \$500.00 towards travel expenses to be given to an **OTIS Member in good standing as of February 15<sup>th</sup>, 2019** and who is in at least one of the following three groups:

- *Presents an **abstract** that has been accepted for presentation at the meeting; OR*
- *Presents a **poster** that has been accepted for presentation at the meeting; OR*
- *Is an OTIS Board of Directors member who cannot otherwise afford to attend the meeting*

**Kay Padgett Scholarship:** \$750.00 awarded to an **OTIS Member in good standing as of February 15<sup>th</sup>, 2019** who gives a presentation at the meeting (chosen by the President of OTIS).

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### Guidelines

- *Scholarships are intended to provide supplementation, not full reimbursement, for OTIS members that might have financial challenges in attending the Annual Meeting.*
- *Members receiving a scholarship must be current on OTIS dues as of February 15<sup>th</sup>, 2019.*
- *Scholarships may not be awarded to OTIS members that are receiving other travel reimbursements from OTIS such as reimbursements offered to Research Coordinators, Committee Chairs and Speakers.*
- *Only one scholarship awarded per person.*
- *Scholarships are for reimbursement of travel expenses (accommodation, transportation and food & beverage) to attend the Annual Meeting, based on submitted receipts using the OTIS expense form.*
- *Reimbursements will not be paid prior to submitting expenses following the Annual Meeting.*

*The number of scholarships granted is dependent on the amount of money available and will be decided by the OTIS Board of Directors prior to the annual meeting. The scholarship recipients will be selected by a committee that includes the OTIS Treasurer and President. If there is a conflict of interest, an alternative member will be selected.*



## OTIS Scholarship Request Form

Please fill out the following information and return your scholarship request to the OTIS National Office.

**The deadline for applying for a scholarship is April 10<sup>th</sup>, 2019**  
**Scholarship winners will be notified on April 24<sup>th</sup>, 2019**

\_\_\_\_\_  
First Name Last Name

\_\_\_\_\_  
TIS affiliation

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State/Province Zip/Postal code Country

\_\_\_\_\_  
Phone Fax email

Are you an invited speaker at the OTIS meeting?  Yes  No

Are you presenting an **abstract** at the OTIS meeting?  Yes  No

Are you presenting a **poster** at the OTIS meeting?  Yes  No

Are you a member of OTIS or a member of the Board of Directors who will not be able to attend the meeting if you do not receive some scholarship help?  Yes  No

Are you receiving any other funds from OTIS to attend this meeting  Yes  No

### ADDITIONAL REQUIREMENT

**On the following sheet of paper, please answer the following questions:**

1. Tell us about yourself including your professional background.
2. Why are you a deserving scholarship candidate and how does your presence contribute to the OTIS annual meeting?

Please submit your application via PDF or Word document to [ewasternack@parthenonmgmt.com](mailto:ewasternack@parthenonmgmt.com)

**For questions, please contact:**

OTIS National Office  
5034A Thoroughbred Lane  
Brentwood, TN 37027  
phone: 615-649-3082  
[contactus@mothertobaby.org](mailto:contactus@mothertobaby.org)

**NAME:**

- 1. Tell us about yourself including your professional background.**
- 2. Why are you a deserving scholarship candidate and how does your presence contribute to the OTIS annual meeting?**

**REVIEW COMMITTEE ONLY:**