**2017 International Summit on Suicide Research**
Submission Instructions for Poster/Oral Abstracts
**DEADLINE TO SUBMIT:  MAY 17, 2017**

This meeting brings together investigators from all areas of suicide research including epidemiology, neurobiology, genetics, interventions, clinical factors and novel methods of assessment.

Presenters should emphasize new data, concepts or methods, and theoretical advances. Abstracts must contain data and analysis to support the stated purpose. Abstracts stating "data will be provided at a later date" or "will discuss at meeting" will impact the overall scores for the presentation.

## Format:

Oral Presentations:

- Single research presentations lasting 10 minutes with 5 minutes for Q&A and discussion.
- Research reports will be grouped into sessions based on similar topics.
- Each submitter will be asked to submit at least 1 learning objective for their talk for consideration.

Posters:

- Abstract for poster presentation.
- All posters will be on display during all poster sessions during the conference, however each presenter will be assigned one session for presentation.  Presenters should make their travel plans accordingly.

To submit your proposal, please follow the instructions below:
- Visit the 2017 Abstract Submission Portal: https://iasr.societyconference.com/conf_website/aWFzci5zb2NpZXR5Y29uZmVyZW5jZS/.
- Select "Log In".
- If you do not know your login information, please select "Forgot your password".
- If you are new submitter or your email address is not recognized by the system, please create a new account.
- Once on the Submissions tab, select "Access My Dashboard".
- On your dashboard you will see a blue button that says 'Start a New Scientific Submission.'  This button will allow you to start a new symposia submission.

## Steps for Submission:

**Submission**
1. Task 1: Enter the individual presentation title
2. Task 2:  Select the primary category in which your topic fits.
3. Task 3: Enter the individual abstract details.
    a. The abstract should be broken down into four parts: Background, Methods, Results, Discussion.
    b. The maximum character limit is 3,200 not including spaces.  This is an overall character limit for the entire abstract.  There is not a character specification for each of the 4 sections, as long as the abstract as a whole does not exceed 3,200 characters.
4. Task 4:  Enter one learning objective for your talk.  The learning objective should be a concise sentence stating what the audience should expect to gain from your presentation.
5. Task 5: Add your co-authors in the order in which they should appear in print.  Please search for the co-author using the search box first.  If they are already in the system, select their existing account.  If they are not listed in the system, add them in the data grid.
    a. There is a limit of 25 co-authors.
    b. Co-authors are not required.
6. Task 6: Indicate what type of presentation in which you want to be considered: Poster, Oral or Both.
7. Task 7:  Enter your financial disclosures for the last 12 months.
8. Once all tasks are completed on this page, the buttons on the left will turn green, select "Submit Abstract" towards the top of the screen.


If you have problems with your submission or have questions, please contact Tori Swinehart at TSwinehart@parthenonmgmt.com.