



## President-Elect

MNRS Board of Directors

### **Service Terms (5 years total):**

President-Elect, 2024-2025 (1 year)

President, 2025-2027 (2 years)

Immediate Past President & Nominating Committee Chair, 2027-2028 (1 year)

Nominating Committee Chair, 2028-2029 (1 year)

### **The President-Elect shall have the following QUALIFICATIONS:**

- a. Holds an active membership in MNRS and is a member in good standing.
- b. Must have previously served or is currently serving on the MNRS Board of Directors to meet position requirements.
- c. Is elected by the MNRS membership.

### **The President-Elect shall have the following RESPONSIBILITIES & Activities:**

- a. Utilizes term of office to become familiar with the current issues of the society to prepare for the office of president.
- b. Serves as a Board Liaison to committees and workgroups as determined by the President.
- c. Serves as a member of the Executive Committee.
- d. May serve as a Leadership Academy Mentor.
- e. Attend Bi-Weekly Presidents' meetings with the Executive Office.
- f. Review Leadership Academy applicants and serve on the Selection Committee.
- g. If the President is not able to complete their term, the President-Elect shall perform the duties of the President.

### **The President shall have the following RESPONSIBILITIES & Activities:**

- a. Chair of the Board of Directors.
- b. Chair of the Executive Committee with voting rights.
- c. Serves as the Board Liaison to the Nominating Committee.
- d. Acts as the coordinator of the strategic plan.
- e. Represent MNRS on the CANS National Advisory Council and quarterly society presidents' meetings.
- f. Attend the CANS annual council meeting and conference and fulfill service needs and requests.
- g. Represent MNRS at the NINR annual round table and fulfill service needs and requests.
- h. Preside over meetings of the society and the annual business meeting.
- i. Acts as the official spokesperson for the association and fulfills MNRS-related speaking requests.
- j. Appoints chairpersons of all committees for ratification approval by the Board of Directors.
- k. May serve as a Leadership Academy Mentor.
- l. Review Leadership Academy applicants and serve on the Selection Committee.
- m. Conduct annual new Board member orientations.
- n. Attend Bi-Weekly Presidents' meetings with the Executive Office.
- o. Interact with WJNR Editor and contribute or review articles as requested.

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### **MNRS Executive Office:**

5034A Thoroughbred Lane, Brentwood, TN 37027, USA

Telephone: 615-432-0098 • [info@mnrs.org](mailto:info@mnrs.org) • [www.mnrs.org](http://www.mnrs.org)



- p. Respond to or refer inquiries and concerns of society members, Directors, or Foundation Trustees.

**The Immediate Past President shall have the following RESPONSIBILITIES & Activities:**

- a. Serve as an advisor to the President during the first year of the President's two-year term.
- b. Serves as Chair of the Nominating Committee for two years following the conclusion of their term as President.
- c. Serves as a member of the Executive Committee for one year following the conclusion of their term as President.
- d. Attend Bi-Weekly Presidents' meetings with the Executive Office for one year following the conclusion of their term as President.
- e. Perform duties as may be delegated by the President or the Board of Directors, i.e., strategic plan launch and implementation.

Activities of the MNRS Board of Directors will be in accordance with the MNRS bylaws and the policies and procedures. The incoming board is installed at the annual conference. Except for the President-Elect and Immediate Past-President, all Board of Directors serve two-year terms.

**The MNRS Board of Directors shall have the following RESPONSIBILITIES:**

- a. Attend quarterly meetings unless otherwise directed by the President.
- b. Directs the association based on the overall mission of MNRS.
- c. Updates and approves strategic plans.
- d. Develops and approves policies and procedures.
- e. Exercises fiduciary responsibility by ensuring that MNRS finances are appropriately managed and by approving responsible budgets.
- f. Oversees and evaluates MNRS programs to ensure that committee objectives are being achieved.
- g. Approves committee chairs and committee chairs' recommendations for committee members.
- h. Retains professional management, legal counsel, and independent auditor.
- i. Conducts meetings open to all members to attend, except as otherwise announced.
- j. Assists during membership recruitment and retention when called upon by the Membership Committee.
- k. Adheres to the financial policies set forth under the General Finance section of the MNRS Policies and Procedures Manual.
- l. Selects the Annual Research Conference date and location.

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