

The College on Problems of Drug Dependence

84th ANNUAL SCIENTIFIC MEETING

Minneapolis, MN • June 11-15, 2022



The College on Problems of Drug Dependence 2022 CALL FOR PROPOSALS

The Program Committee welcomes proposals for Symposia, Forums, and Workshops for the 84th Annual Scientific Meeting. Currently, CPDD is proceeding with the event as an in-person meeting. [Click here](#) to view a list of drug classes you will be asked to identify within the submission.

CPDD Diversity and Inclusion Statement: The College and its members actively promote diversity and inclusion within the College and within our field of research not limited to race, ethnicity, religion, disability, age, sex, gender identity, or sexual orientation.

SUBMISSION GUIDELINES

DEADLINE for proposals: Wednesday, November 3, 2021

**All deadlines occur at 5:00 PM Eastern, U.S.*

Symposia

- Symposia are one hour and thirty minutes in length.
- A chair and co-chair are required, one of whom should be a CPDD member.
- Symposia may have no more than four speakers and an optional moderator; the chair and co-chair can moderate the session.
- Symposia are scheduled during the regular daily sessions.
- The chair will submit the overall session title and summary abstract (maximum 250 words). The chair will submit four post-test maintenance of certification (MOC) questions and two learning objectives for each symposium submission. These MOC questions can be discussed among the chairs and presenters but are required to be submitted for each symposium submission.
- Speakers will submit their individual presentation title only.
- Each symposium will have fifteen minutes each for four presentations (No Q&A after each presenter concludes). These guidelines are designed to ensure that speakers can present greater depth and breadth of their topic and to promote more discussion during the session.
- Thirty minutes are designated for a moderated discussion period after all presenters have concluded.
- As talks progress, a smart-phone accessible app (linked to users with recognizable IDs) will be used to post questions and/or replies. These questions/replies will be viewable by all attendees in real time.
- Two moderators (session chairs/the optional moderator and one of the chairs) will monitor the ongoing exchange in the App to mine for distinct discussion topics and “hot” areas of exchange.
- The moderators will guide this discussion by focusing on distinct topics raised in the digital thread. Moderators will encourage participants to continue down new paths that appeared during the exchange, where applicable.

Mini Symposia

- Mini symposia are forty-five minutes in length and limited to three speakers, each with approximately fifteen minutes to speak.
- No discussants are needed for mini symposia.
- A chair and co-chair are required, one of whom should be a CPDD member.
- The chair will submit the overall session title and summary abstract (maximum 250 words). The chair will submit three post-test maintenance of certification (MOC) questions and two learning objectives for each symposium submission. The MOC questions can be discussed among the chairs and presenters but are required to be submitted for each symposium submission.
- Speakers will submit their individual presentation title only. These guidelines are designed to ensure that speakers can present greater depth and breadth of their topic and to promote more discussion during the session.

Workshops

- Workshops are one-two hours and are generally scheduled for evening slots (e.g., 7:00 p.m. – 9:00 p.m.).
- Workshops can have two-five speakers; one of the participants must be a CPDD Member.
- A co-chair and discussant are optional.
- The chair will submit the overall session title and summary abstract (maximum 250 words). The chair will submit four post-test maintenance of certification (MOC) questions and two learning objectives for each workshop submission. The MOC questions can be discussed among the chairs and presenters but are required to be submitted for each workshop submission.
- Speakers will submit their individual presentation title only.
- Workshops can consist of data presentations and/or skills-building opportunities and are expected to be more interactive than formal symposia.

Forums

- Forums are one-hour sessions during a set time slot on the program. A second hour can be requested and may be granted at the discretion of the Program Committee. The committee strives to ensure the first hour of every forum occurs unopposed.
- Forum topics should be of broad general interest to meeting attendees (e.g., policy issues, funding of research).
- A co-chair and discussant are optional roles.
- The chair will submit the overall session title and summary abstract (maximum 250 words). The chair will submit three post-test maintenance of certification (MOC) questions and two learning objectives for each symposium submission. The MOC questions can be discussed among the chairs and presenters but are required to be submitted for each symposium submission.
- Speakers will submit their individual presentation title only.

General Requirements for ALL Submissions Listed Above:

- Chairs will submit an overall abstract with a maximum of 250 words.
- Due to CME/CE requirements, two learning objectives must also be provided.
- Due to CME/CE requirements, post-test maintenance of certification (MOC) questions must be provided.
- Presenter disclosures must be submitted by individual presenters for applications to be successfully submitted. Submitting chairs are encouraged to follow up with presenters to ensure disclosures are submitted before the due date.
- All presenters will upload their CV with the disclosure statement.
- It is the responsibility of the chair to keep the schedule approved by the Program Committee.
- Presentations are solely for the delivery of information to educate and/or inform members. Presentations cannot be used for advertising, promoting trade names, or reporting product-group messages. Delivery of information outside of approved purposes is prohibited and will be strictly enforced.
- All presenters' and co-authors' disclosures must appear on the first slide of the presentation. Slides will be reviewed in the speaker ready room to ensure compliance.
- Once a session is accepted, changes to the speakers are NOT allowed unless approved by the Program Committee Chair.
- **Participants may only present in one symposia, mini-symposia, workshop, or forum each year. **It is acceptable, however, for an individual who is speaking in a symposium, mini symposium, or workshop to chair a forum.***
- Commercial logos (e.g., Company) are not permitted to appear on meeting materials, including presentation slides.
- Speakers for accepted symposia and mini symposia will be offered a 50% discount on early bird registration pricing. No reimbursements are provided. This rate is for speakers and discussants only; chairs and co-chairs will only receive a discounted rate if they also have a speaker role in a symposium or mini symposium. Discounts are not provided for people presenting in workshops, forums, or other sessions.
- Submissions not accepted for presentation will not automatically be forwarded for consideration of an abstract/oral presentation. Presenters will be required to submit an abstract separately in the online submission platform.