

2024 World Congress of Psychiatric Genetics
Nomination Instructions for the Ming Tsuang Lifetime Achievement Award
Submission Deadline: Thursday, June 6, 2024

To submit your nomination, please follow the instructions below:

1. Visit the 2024 Abstract Submission Portal by going to: ispg.societyconference.com and selecting “Log In”
 - If you are a current member of ISPG or have attended the World Congress in previous years your account is stored within our system. If you do not know your login information, please select “Forgot your password”.
 - If you are new submitter or your email address is not recognized by the system, please create a new account.
2. Go to the Submissions tab and select “Access My Dashboard”.
3. Select the large blue square “Submit ISPG Award Nomination”.
4. Under “ISPG Award Nomination” select “Ming Tsuang Lifetime Achievement Award” in the drop-down menu. You will then be directed to the submission application.

*You can nominate yourself or another individual. For more eligibility information, please see the [ISPG Honoric Awards Information](#).

Steps for Submission:

Ming Tsuang Lifetime Achievement Award Questions

1. Task 1 (Nominee Information): Search for the ISPG member you are nominating for the award.
2. Task 2 (Scientific Work and Achievements): Write a brief (maximum 1,000 words) description of the scientific work and achievements justifying why the proposed scientist is eligible for the Lifetime Achievement Award.
3. Task 3 (Current CV): Upload a current 4-page CV that includes at least TEN (10) publications and descriptions.

The screenshot shows a web form for nominating a scientist. At the top right, there are two buttons: "Save Submission" and "Submit Ming Tsuang Lifetime Achievement Award". The form is divided into three sections, each with a numbered circle on the left:

- 1 Nominee Information**: Includes the instruction "Please search for the name of the nominee. Nominees must be a current member of ISPG. Self-nominations are allowed." and a search input field with a magnifying glass icon and the placeholder text "Search for person".
- 2 Scientific Work and Achievements**: Includes the instruction "Please write a brief description of the scientific work and achievements justifying why the proposed scientist is eligible for the Lifetime Achievement Award. This should not exceed two pages in length or 1,000 words." and a large text area with a "1000 of 1000 words remaining" indicator at the bottom right.
- 3 Current CV**: Includes the instruction "Please attach a current four-page CV that includes a list of TEN (10) publications with descriptions. CV should be limited to 4 pages." and an "Upload" button with a file icon and the text "max file size: 8 MB".

4. Once all requested information is complete, select the orange “Submit Ming Tsuang Lifetime Achievement Award” button at the top of the page. You will receive an email notifying you that your submission was successful.