

2024 World Congress of Psychiatric Genetics
Nomination Instructions for the Theodore Reich Early Career Award
Submission Deadline: Thursday, June 6, 2024

To submit your nomination, please follow the instructions below:

1. Visit the 2023 Abstract Submission Portal by going to: ispg.societyconference.com and select “Log-In”.
2. Go to Submissions and select “Access My Dashboard”.
3. Select the large blue square “Submit ISPG Awards Nomination”.
4. Under “ISPG Award Nomination” select “Theodore Reich Early Career Award” in the drop-down menu. You will then be directed to the submission application.

* Candidates are required to be current members of ISPG and must have completed their formal training (i.e., terminal degree, post-PhD fellowship or post-doctoral fellowship, medical residency, or other specialized training) within the past ten years. You can nominate yourself or another individual. For more eligibility information, please see the [ISPG Honorary Awards Information](#).

Steps for Submission:

Theodore Reich Early Career Award Questions

1. Task 1 (Nominee Information): Search for the ISPG member you are nominating for the award.
2. Task 2 (Year of Completion of Training): Enter the year the nominee completed training.
3. Task 3 (Scientific Work and Achievements): Write a brief (1,000 word max) description of the scientific work and achievements justifying why the proposed scientist is eligible for the Theodore Reich Young Investigator Award.
4. Task 4 (Current CV): Upload a current 4-page CV that includes a full list of at least FIVE (5) publications and descriptions.

The screenshot shows a web-based nomination application form for the Theodore Reich Early Career Award. At the top right, there are two orange buttons: "Save Submission" and "Submit Theodore Reich Early Career Award". The form is divided into four numbered steps, each with a title and instructions:

- 1. Nominee Information**: Instructions: "Please search for the name of the nominee. Nominees must be a current member of ISPG and must have completed their formal training (i.e., terminal degree, post-PhD fellowship or post-doctoral fellowship, medical residency, or other specialized training) within the past ten years. Self-nominations are allowed." Below the text is a search input field with a magnifying glass icon and the placeholder text "Search for person".
- 2. Year of Completion of Training**: Instructions: "Please enter the year of the nominee's completion of training (i.e., terminal degree, post-PhD fellowship or post-doctoral fellowship, medical residency, or other specialized training)." Below the text is a single-line text input field.
- 3. Scientific Work and Achievements**: Instructions: "Please write a brief description of the scientific work and achievements justifying why the proposed scientist is eligible for the Theodore Reich Early Career Award. This should not exceed two pages or 1,000 words." Below the text is a large text area. At the bottom right of the text area, it says "1000 of 1000 words remaining".
- 4. Current CV**: Instructions: "Please attach a current four-page CV that includes a maximum of FIVE published or in-press manuscripts." Below the text is an "Upload" button with a file icon and a question mark icon. Below the button, it says "max file size: 8 MB".

5. Once all requested information is complete, select the orange “Theodore Reich Early Career Award” button at the top of the page. You will receive an email notifying you that your submission was successful.