

## Call for Abstracts for 2019 OTIS/MotherToBaby Annual Meeting

Attached is the abstract submission form due **February 15th, 2019** for the 32<sup>nd</sup> Annual Education Meeting for the Organization of Teratology Information Specialists Members and MotherToBaby Affiliates to be held in San Diego, California from June 22 – June 25, 2019 at the Sheraton San Diego Hotel & Marina.

This meeting is held jointly with the 59th Annual Meeting of the Teratology Society. OTIS members who wish to have their abstracts considered for any day of the Teratology Society meeting should follow the Teratology Society's instructions for direct submission to the Teratology Society.

Abstracts for the OTIS meeting should be submitted to Mara Gaudette, MS at [mgaudette@ucsd.edu](mailto:mgaudette@ucsd.edu)

You will receive a response within a few days to confirm that your abstract was received. Submitting authors will then be notified by email in March whether their abstract has been accepted for the 2019 Annual Meeting.

- Abstracts should state the purpose, methods, results and conclusions of the work as relevant to the particular project.
- Abstracts must contain original work that has not been previously published.
- Research projects should be complete and not based on anticipated data. Therefore, the results section should not include "results to be presented."
- Abstracts should be relevant to teratology, but understandable to a wider audience.
- Service based abstracts are encouraged.
- Abstracts should be no more than 350 words in length—not including Title, Authors or Affiliations.
- Use of graphics, graphs or tables in the abstract is not permitted.
- Accepted abstracts will be published in Birth Defects Research Part A.

**Please complete the Abstract Submission Form and send to:**  
[mgaudette@ucsd.edu](mailto:mgaudette@ucsd.edu) by February 15th

## OTIS Abstract Submission Form

*Please send this form to Mara Gaudette, MS at [mgaudette@ucsd.edu](mailto:mgaudette@ucsd.edu) by **February 15th, 2019**.*

<b>Presenter</b>	
<b>Mailing Address</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Presentation Preference</b> ( <i>check one</i> )	<input type="checkbox"/> OTIS only or OTIS/TS Platform Session <input type="checkbox"/> Poster <input type="checkbox"/> No Preference
<b>If applicable please check</b>	<input type="checkbox"/> Graduate Student <input type="checkbox"/> Postdoctoral Fellow

<b>AUTHOR FORMAT GUIDELINES</b>	<p><b>Format for single institution submissions</b>  <u>Jones B</u>, Smith TM. Organization of Teratology Information Specialists, Nashville, TN, United States. <u>Single Institution Abstract Title</u></p> <p><b>Format for multiple institution submissions</b>  <u>Jones B</u><sup>1,2</sup>, Smith TM<sup>1</sup>, Brown AB<sup>2</sup>. <sup>1</sup>Organization of Teratology Information Specialists, Nashville, TN, United States, <sup>2</sup>Parthenon Management Group, Nashville, TN, United States. <u>Multiple Institution Abstract Title</u></p> <p>Take care to make sure that all italics, superscript, subscript, and any special characters are in place before submitting an abstract. Double check the list of authors for accuracy, order, and make sure that the presenting author is underlined.</p>
<b>TITLE FORMAT GUIDELINES</b>	<p>The title should be as brief as possible but long enough to indicate clearly the nature of the study.</p> <p>Please format your title in title case: use capital letters for the first letter in the principal words. Articles, conjunctions, and prepositions do not get capital letters unless they start the title. No period is needed at the end of the title</p>
<b>ABSTRACT FORMAT</b>	<p>Abstracts should state briefly and clearly the purpose, methods, results, and conclusions of the work.</p> <p>Introduction:      Clearly state the purpose of the abstract.          Methods:          Describe your selection of observations or experimental subjects clearly.          Results:           Present your results in a logical sequence.          Discussion:        Emphasize new and important aspects of the study and conclusions that are drawn from them.</p> <p><b>Please note you should not include the headers “Introduction, Methods, Results, or Discussion” in your abstract. The format above is a guideline to ensure the submitted abstracts have the required components.</b></p>

**Abstract:**

(Length should not exceed 350 words, not including Title, Authors or Affiliations)

***Please include the following:***

- 1) Introduction
- 2) Methods
- 3) Results
- 4) Discussion