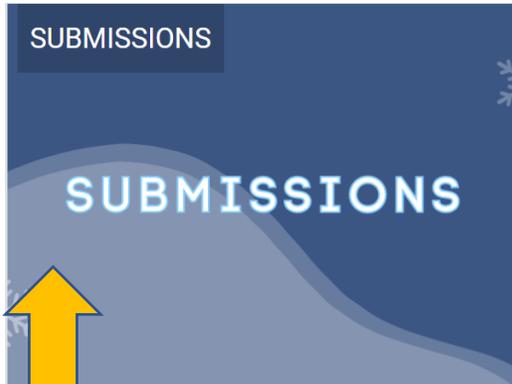


MNRS Annual Research Conference Submission Site User Guide

Visit <http://mnrs.societyconference.com>

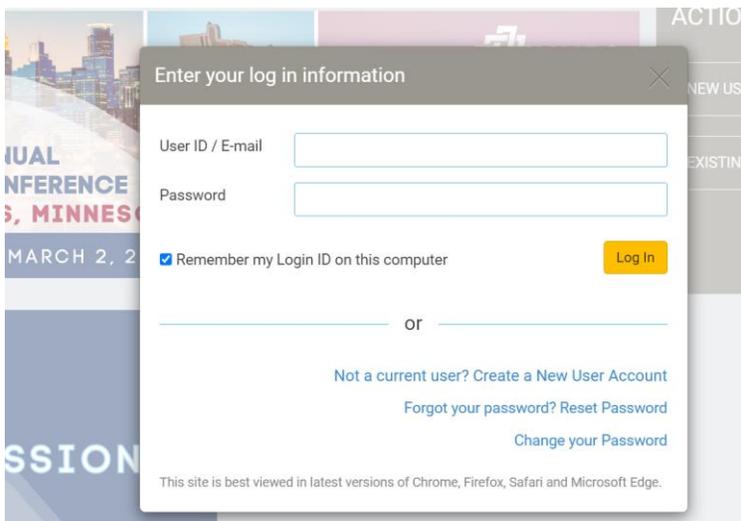


Click on the "Submissions" card and then clicking "login" will open the below pop-up window.



You must [login](#) to access the Submissions Dashboard.

Welcome to the MNRS 48th Annual Research Conference
"Nursing Research in the Future: Exploring the Driving Forces"



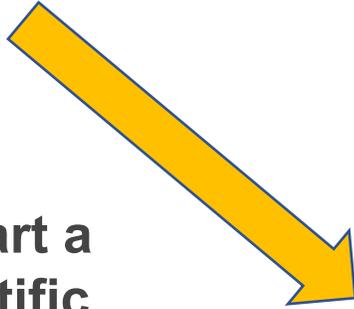
After logging in*, click "Access My Dashboard" below to begin!

*If you are an MNRS Member, an account has already been created for you using your login email for membership.

If you do not know your password, please click "Forgot your Password? Reset Password" and a new password will be emailed.

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Select “Start a New Scientific Submission” to create a new symposium submission for your RIIG.



*All deadlines are 5:00 PM Eastern



Click on abstract title below to update and submit individual and supporting abstracts.

My Submissions	Type	Role
Test	Competitive Symposium Session	Chair
Test Test	Competitive Symposium Session	Presenter



These are your current submissions. You can access the submission by click the title.

If you were added to a symposia by someone else, that submission would appear here.

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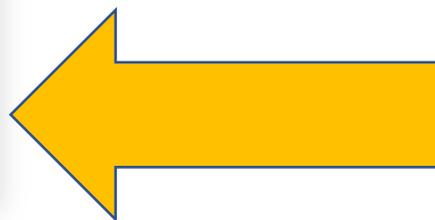
[Return to Dashboard](#)

[Submit Abstract](#)

An individual can ONLY be listed as the first author for a maximum of one (1) abstract for the ar an individual may be listed as co-author for an unlimited number of presentations. If you abstract accepted for presentation, you cannot submit another abstract.

Submission Type

- Pre-Conference Workshop
- Special Session
- Competitive Symposium Session
- Guaranteed Symposium Session



Select the Submission type.

MNRS Annual Research Conference Submission Site User Guide

Overall Submission (Step 1)

Add sections in the order that they should appear to the submitters

Export to Word

Back

1

Enter Title *

The title must be brief and clearly indicate the nature of the proposal.

2

Select Category *

Please select the appropriate RIG category that is applicable to your abstract submission.

3

Format of Symposium *

- Elicited Abstracts
- Invited Panel
- Both

After entering the title, the system will autocorrect to title case. This is for the Program Book and Abstract listing. Please review the title after the correction.

Select the category that best describes your submission.

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[← Previous](#) [Save and Continue >](#) [Finalize Submission](#) 350 of 350 overall words remain

Participants

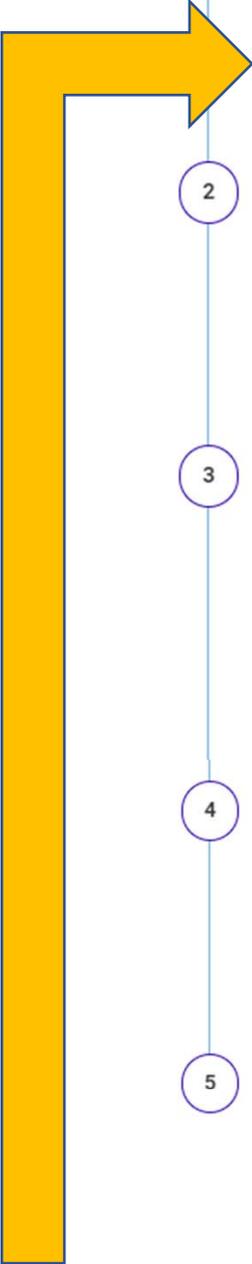
		Abstract Admin	Submission Status	Edit Submission	Disclosure Status	Notify Participant
Chair*	<div>Kelly Braniff kbraniff@parthenonmgmt.com remove</div>	<input checked="" type="checkbox"/>	 In Progress		 In Progress	
Presenter*	<div>Susanne Tomlinson stomlinson@parthenonmgmt.com remove ↓</div>	<input type="checkbox"/>	 Not Started		 Not Started	
Presenter*	<div>Tori Smart tsmart@parthenonmgmt.com remove ↑↓</div>	<input type="checkbox"/>	 Not Started		 Not Started	

Search for a user by typing a full name or email.

These icons can be used to check the status of your participants.

You can click the mail icon to send a reminder email.

MNRS Annual Research Conference Submission Site User Guide



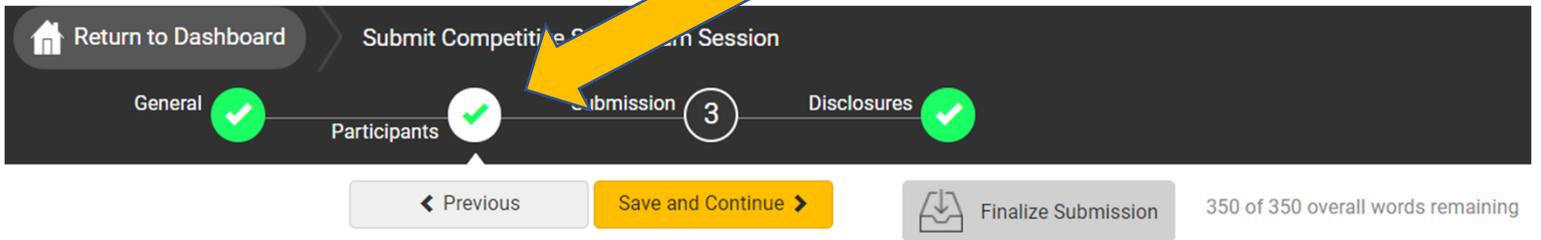
- 1 Theme of Symposium *
- 2 Purpose *
- 3 Learning Objective *

Please provide at least (1) learning objective.
- 4 Topics to Be Covered *
- 5 Results

Please complete the symposium details for the overall submission. Each presenter will be asked to upload their own abstract later in the process. These questions are for the symposium on a whole.

MNRS Annual Research Conference Submission Site User Guide

As Chair, you can edit each individual participant submission. Click back into the “Participants” Screen.



Participants

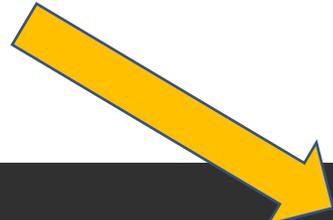
		Abstract Admin	Submission Status	Edit Submission	Disclosure Status	Notify Participant
Chair*	Kelly Braniff kbraniff@parthenonmgmt.com remove	<input checked="" type="checkbox"/>	 In Progress		 In Progress	
Presenter*	Susanne Tomlinson stomlinson@parthenonmgmt.com remove ↓	<input type="checkbox"/>	 Not Started		 Not Started	
Presenter*	Tori Swinehart tswinehart@parthenonmgmt.com remove ↑↓	<input type="checkbox"/>	 Not Started		 Not Started	
Presenter*	Kelly Braniff kbraniff@parthenonmgmt.com remove ↑	<input checked="" type="checkbox"/>	 Submitted		 Submitted	

Click the pencil icon next to each participant to enter their abstract.



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Enter the submission information, then click “Next Participant”.



Susanne Tomlinson (Presenter) - Not Started

Participants Submission 3 Disclosures

Previous Participant 1 of 3 Next Participant

Previous Save Save Finalize Submission Close Edit Submit

1

Enter Title *

Abstract Submission: The title must be brief and clearly indicate the nature of the proposal.

2

Abstract or Contribution *

350 of 350 words remaining

3

Co-Authors

Please search for any co-authors by using the search box. If you cannot find a co-author in this database, you may type them into the grid below. Please use the arrows to move authorship into the correct order. This is the order that will be printed in appropriate program materials.

[Search for co-authors to be added. If co-author is not found, then enter directly in the table below.](#)

Search for co-author

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All presenters and chairs **MUST** complete the following fields to submit their disclosure. Please note that each presenter will need to login and complete this step even if you enter their abstract information for the submission.

Return to Dashboard Submit Competitive Symposium Session

General Participants Submission 3 Disclosures 4

← Previous Save Finalize Submission 350 of 350 overall wor

Financial Relationships

Definition of Financial Relationship...

Financial relationships are those relationships in which the individual benefits by receiving a salary, royalty, intellectual property rights, consulting fee, honoraria for promotional speakers' bureau, ownership interest (e.g. stocks, stock options or other ownership interest, excluding diversified mutual funds), or other financial benefit. Financial benefits are usually associated with roles such as employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities from which remuneration is received, or expected.

Contracted research includes research funding where the institution gets the grant and manages the fund and the person is the principal or named investigator on the grant.

There is no minimum dollar amount for relationships.

Definition of Commercial Interest...

A *commercial interest* is any entity producing, marketing, selling, re-selling, or distributing healthcare products or services consumed by, or used on, patients. Providers of clinical service directly to patients are

1

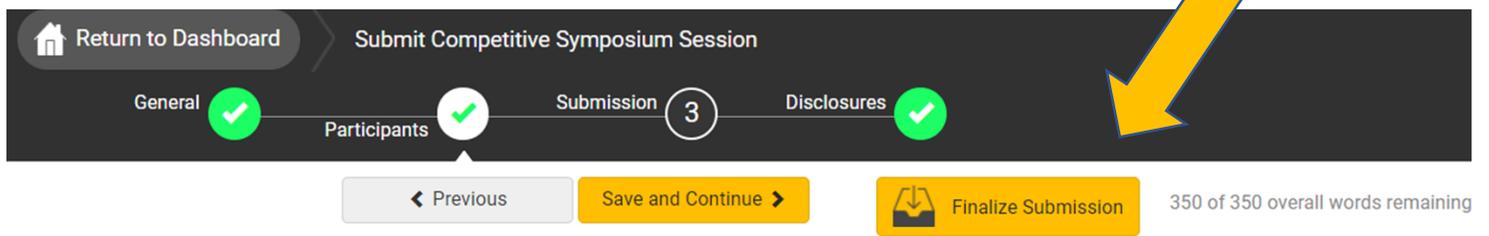
Disclosure *

After having read the above definitions, in the **past 24 months**, have you had a financial relationship with any

This process takes time to complete – PLEASE allow yourself enough time to notify your presenters of this step before the deadline.

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When all presenters have completed their respective tasks the “Finalize Submission” button will change to gold. Click “Finalize Submission” to submit your proposal.



Participants

		Abstract Admin	Submission Status	Edit Submission	Disclosure Status	Notify Participant
Chair*	Kelly Braniff kbraniff@parthenonmgmt.com remove	<input checked="" type="checkbox"/>	In Progress		In Progress	
Presenter*	Susanne Tomlinson stomlinson@parthenonmgmt.com remove ↓	<input type="checkbox"/>	Submitted		Submitted	
Presenter*	Tori Swinehart tswinehart@parthenonmgmt.com remove ↑↓	<input type="checkbox"/>	Submitted		Submitted	
Presenter*	Kelly Braniff kbraniff@parthenonmgmt.com remove ↑	<input checked="" type="checkbox"/>	Submitted		Submitted	

Add Participant



Still have questions?

Contact the MNRS Executive Office at info@mnr.org or 615.432.0098.