



Treasurer

MNRS Board of Directors

Service Term:

2027-2029 (2 years)

The Treasurer shall have the following QUALIFICATIONS:

- a. Holds an active membership in MNRS and is a member in good standing.
- b. Is elected by the membership.

The Treasurer shall have the following RESPONSIBILITIES:

- a. Serves as the Chair of the Finance Committee as Treasurer.
- b. Ensures that Board approved financial management policies and procedures are being followed.
- c. Reports the financial status of the association on a quarterly basis to the Board.
- d. Assists in the association's annual audit by an auditor approved by the Board.
- e. Ensures that all government-required filings are properly completed and submitted in a timely fashion.
- f. Serves as a Trustee with voting rights on the MNRS Foundation Board of Trustees.
- g. Serves as a member of the Finance Committee for two years as Past Treasurer.
- h. Serves as a member of the Executive Committee.
- i. May serve as a Leadership Academy Mentor as appointed.
- j. May review Leadership Academy applicants and serve on the Selection Committee, as appointed.

The MNRS Board of Directors shall have the following RESPONSIBILITIES:

- a. Attend quarterly meetings unless otherwise directed by the President.
- b. Directs the association based on the overall mission of MNRS.
- c. Updates and approves strategic plans.
- d. Develops and approves policies and procedures.
- e. Exercises fiduciary responsibility by ensuring that MNRS finances are appropriately managed and by approving responsible budgets.
- f. Oversees and evaluates MNRS programs to ensure that committee objectives are achieved.
- g. Approves committee chairs and committee chairs' recommendations for committee members.
- h. Retains professional management, legal counsel, and independent auditor.
- i. Conducts meetings open to all members to attend, except as otherwise announced.
- j. Assists during membership recruitment and retention when called upon by the Membership Committee.
- k. Adheres to the financial policies set forth under the General Finance section of the MNRS Policies and Procedures Manual.
- l. Selects the Annual Research Conference date and location.

MNRS Executive Office:

5034A Thoroughbred Lane, Brentwood, TN 37027, USA
Telephone: 615-432-0098 • info@mnrs.org • www.mnrs.org



Activities of the MNRS board of directors will be in accordance with the MNRS bylaws and the policies and procedures. The incoming board is installed at the annual conference and all Board of Directors serve two-year terms.

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