

EXHIBITOR INFORMATION PACKET

ARO 49th Annual Midwinter Meeting, February 7 - 11, 2026



Fast Facts

OFFICIAL GENERAL CONTRACTOR
Inclusive Management Services
IMS

IMS CSR Contact:
Jenna Stone
jstone@imsshows.com

VENUE:
Puerto Rico Convention Center

GENERAL EXHIBIT INFORMATION

Facility Floor - Multi - Colored Carpet
Show Colors: 8' Backwall - Black - 3' Siderails - Black

Booth Size - Per 10' x 10' Area Includes:

- 1 - 6' x 30" Black Skirted Table
- 2 - Padded Side Chairs
- 1 - Wastebasket,
- 1 - ID Sign

IMPORTANT DATES

Jan. 5, 2026	Shipments may begin to arrive at warehouse.
Jan. 9, 2026	All Non-Official/Intent to Use Non Official Contractor Forms due along with insurance certificate, naming IMS as the additional insured. Please contact your CSR for this event.
Jan. 14, 2026	Discount Deadline for orders received with payment.
Feb. 4, 2026	Last day for Advance Shipments to arrive at the warehouse without surcharges.
Feb. 7, 2026	Shipments may begin arriving at Show Site at 8:00 AM - 4:30 PM.

SHOW SCHEDULE

EXHIBITOR MOVE-IN		
Saturday	February 7, 2026	8:00 AM - 11:00 AM
EXHIBIT HALL HOURS		
Saturday	February 7, 2026	12:00 PM - 8:00 PM
Sunday	February 8, 2026	9:00 AM - 5:00 PM
Monday	February 9, 2026	9:00 AM - 5:00 PM
Tuesday	February 10, 2026	9:00 AM - 5:00 PM
Wednesday	February 11, 2026	9:00 AM - 12:00 PM
EXHIBITOR MOVE-OUT		
Wednesday	February 11, 2026	12:30 PM - 2:00 PM

PLEASE NOTE:

All booth materials must be packed and ready for shipment by 2:00 PM on Wednesday, February 11, 2026

Exhibitor is responsible for contacting their carrier for pick up.

All carriers must check in by 2:00 PM on Wednesday, February 11, 2026.

IMS reserves the right to force and/or re-route any freight not removed from the show floor by 2:00 PM on Wednesday, February 11, 2026.