**2025 Flux How-To Guide for Submissions** The Society for Developmental Cognitive Neuroscience Dublin, Ireland, 04 September - 06 September 2025 www.fluxsociety.org



## Please click any option below:

**<u>Creating a New Submission</u>** 

**<u>Creating a Pre-Conference Workshop Submission</u></u>** 

**<u>Creating a Poster Submission</u>** 

Creating a Symposium Submission

# **Creating a Symposium Submission**

(presenter)

# **Editing an Existing Submission**

# **Creating a New Submission**

### Visit <u>https://flux.societyconference.com/</u>



Once you have logged in, click into the 'Submissions' card to access your Submission Dashboard to begin or edit a submission.





This is your dashboard. From here you can access existing submissions or create new submissions. To start a new submission, click 'Start a New Scientific Submission'.

Use the dropdown to select your submission type.



Submission Type	
	•
Poster Presentation	
Pre-Conference Workshop	
Symposium	

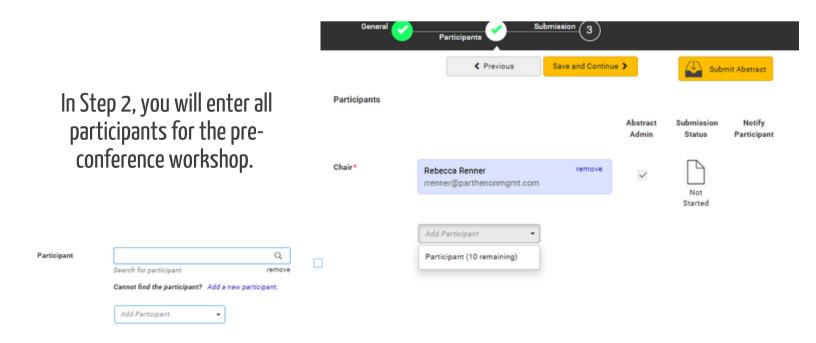
## **Creating a Pre-Conference Workshop Submission**

	Add Participants >	
missio	on Type	
e-Confe	erence Workshop 👻	
1)	Overall Abstract Title *	
	The title must be brief and clearly indicate the nature of the proposal.	
		255 of 255 characters remaining
2	Select Category *	
T	Select a category that most closely aligns with your abstract.	
3	Do you have a sponsor for your workshop? *	
	⊖ Yes	
	⊖ No	
Ĺ		
4)	If so, who? *	

As Chair, you will enter the Overall Abstract Title. Once entered, the title will automatically change to title case. You can ignore the auto title case by editing the title a second time.

Then select a category that closely aligns with your abstract.

Lastly, you will indicate whether or not you have a sponsor for your workshop. If yes, you will be prompted to enter the sponsor.



## **Creating a Pre-Conference Workshop Submission**

Overall Abstract

In Step 3, you will enter your submission details in the appropriate sections. Be sure to read the entirety of what is required. You will have a 4000character limit (including spaces) for the Overall Abstract.

As you correctly respond to the questions, the numbers will change to a green fill. If the numbers are red, you need to complete the questions.

Once you have completed all questions, please click the yellow 'Save' button and 'Submit Abstract'.





	A brief description of the educational goals of the work	kahan.	
An encage of the main of the maximum number of participants to be allowed. A sharest descention be maximum howshape will cover: A low of above observations of the institution of difficultions.	-		
All soft the speakers and their instructionary/#fillations:			ants to be allowed.
<form></form>			
Abstact Topic/Content Upload (PDF) *  Include the proposed presentation content in Roman Numeral outline format. This should be a 1-2 pape proposed deceiving and pareiclasmic the workshop, what information would be covered and any specific interestive aspects, holdes the number of minutes you plan to apend on each outline section. Please upload our ubarrent properties aspects, holdes the number of minutes you plan to apend on each outline section. Please upload our ubarrent properties aspects, holdes the number of minutes you plan to apend on each outline section. Please upload our ubarrent properties aspects, holdes the number of minutes you plan to apend on each outline section. Please upload our ubarrent properties aspects. Holdes the number of minutes you plan to apend on each outline section. Please upload to the section of the s	A list of the speakers and their institutions/affiliations.		
Abstact Topic/Content Upload (PDF) *  Include the proposed presentation content in Roman Numeral outline format. This should be a 1-2 pape proposed deceiving and pareiclasmic the workshop, what information would be covered and any specific interestive aspects, holdes the number of minutes you plan to apend on each outline section. Please upload our ubarrent properties aspects, holdes the number of minutes you plan to apend on each outline section. Please upload our ubarrent properties aspects, holdes the number of minutes you plan to apend on each outline section. Please upload our ubarrent properties aspects, holdes the number of minutes you plan to apend on each outline section. Please upload our ubarrent properties aspects. Holdes the number of minutes you plan to apend on each outline section. Please upload to the section of the s			
Include the proposed presentation content in Roman Numeral outline format. This should be a 1-2 page proposed describing all participants in the workshop, what information would be covered and any specific interactive aspects. Include the number of minutes you plan to apand on each outline section. Please upload our abarts error way specific format. This should be a 1-2 page proposed presentation content in Roman Numeral outline section. Please upload our abarts error way specific format. This should be a 1-2 page proposed presentation content in Roman Numeral outline section. Please upload our abarts error way specific format. This should be a 1-2 page proposed presentation content in Roman Numeral outline section. Please upload our abarts error way specific format. This should be a 1-2 page proposed presentation content in Roman Numeral outline section. Please upload out abarts error way specific format. This should be a 1-2 page proposed presentation content in Roman Numeral outline section. Please upload outline section. Pl		4000 of 400	0 characters remaining
properties all describing all garingicants in the workshop, what information would be covered and any specific interactive approxit, include the number of minutes you plan to append on each outline section. Please upload pour absents to prevene any specific formatting, characters or symbols. Workshop Room Set-Up *           Please indicate which room option you would like for your workshop to be held in.           O finance (rooms of chains) - holds 110 people           O classics of (non gables with chains) - holds 20 people           Beaue indicate which room option you would like for your abstrate.           Keywords *           Please indicate which room option you would like for your abstrate.           Second (round tables with 10 chains each) - holds 80 people           Keywords *           Please indicate which people           O classics of (nong tables with chains) - holds 72 people           Second for keywords to be added. If keywords that best describe your abstrate.           Second for keywords           You must enter at least 3 and up to 5 keywords that best describe your abstrate.           Second for keywords           You must enter at least 3 keywords           You must enter at least 3 keywords           You must enter at least 3 keywords           Second for co-authors for this submission.           Second for co-author           You must enter at least 3 fields to complete the row:           You must exect for co-author	Abstract Topic/Content Upload (PDF) *		
properties all describing all garingicants in the workshop, what information would be covered and any specific interactive approxit, include the number of minutes you plan to append on each outline section. Please upload pour absents to prevene any specific formatting, characters or symbols. Workshop Room Set-Up *           Please indicate which room option you would like for your workshop to be held in.           O finance (rooms of chains) - holds 110 people           O classics of (non gables with chains) - holds 20 people           Beaue indicate which room option you would like for your abstrate.           Keywords *           Please indicate which room option you would like for your abstrate.           Second (round tables with 10 chains each) - holds 80 people           Keywords *           Please indicate which people           O classics of (nong tables with chains) - holds 72 people           Second for keywords to be added. If keywords that best describe your abstrate.           Second for keywords           You must enter at least 3 and up to 5 keywords that best describe your abstrate.           Second for keywords           You must enter at least 3 keywords           You must enter at least 3 keywords           You must enter at least 3 keywords           Second for co-authors for this submission.           Second for co-author           You must enter at least 3 fields to complete the row:           You must exect for co-author	Include the proposed presentation content in Roman	n Numeral outline format. This she	ould be a 1-2 page
pour abstract to preserve any special formatting, characters or symbols.			
Updated Image: Indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Piexae indicates which ream option you would like for your workshop to be held in.   Search for keywords to be added. If keyword is not found, then enter directly in the table below.   Search for keywords   Very must enter at least 3 keywords   Vour must enter at least 3 keywords   Search for co-authors for this submission.   Note: In the 'Affiliation' field, please endy, list the university/institution name. It is not necessary to list department or full addrese.   Search for co-authors   Search for co-author   Search for co-author   Order   Presenter   Image: Instrume in the 'Affiliation '   Image: Instrume in the '   Image: Instrume in the '  <			tion. Please upload
wax file size: 8 MB   Workshop Room Set-Up • Please indicates which room option you would like for your workshop to be held in. I hease indicates which room option you would like for your workshop to be held in. I hease indicates which room option you would like for your workshop to be held in. I hease indicates which room option you would like for your workshop to be held in. I hease indicates which room option you would like for your workshop to be held in. I hease indicates which room option you would like for your workshop to be held in. I hease select at lease 3 and up to 5 keywords tat beat describe your abstract. Search for keywords to be added. If keyword is not found, then enter directly in the table below. I wor must enter at least 3 keywords Please tait all co-authors for this submission. Nore: In the 'Affliation' field, please only list the university/institution name. It is not necessary to list department of full address. Search for co-authors Vor must opticate is first Name * Last Name * Affliation * I wor must opticate at least 9 keyword I wor must opticate at least 0 keyword here enter. I wor must opticate at least 0 keyword here enter. I wor must opticate at least 0 keywords Vor must populate all fields to complete the row. Rebecca Renner 1 I parthenon Management Group I parthenon Management Group Sipature *	your abstract to preserve any special formatting, chara	cters or symbols.	
Workshop Room Set-Up •         Please indicate which room option you would like for your workshop to be held in. <ul> <li>Theater (roows of chairs) - holds 110 people</li> <li>Classroom (long tables with tohairs) - holds 22 people</li> <li>Rounds (round tables with 10 chairs each) - holds 80 people</li> </ul> Keywords • <ul> <li>Please select at least 3 and up to 3 keywords that best describe your abstract.</li> <li>Search for keywords to be added. If keyword is not found, then enter directly in the table below.</li> <li></li></ul>	Upload 🚯		
Please indicate which room option you would like for your workshop to be held in.   Theeter (rows of chairs) - holds 110 people Classroom (long tables with 10 chairs each) - holds 80 people  Keywords  Please select at least 3 and up to 5 keywords that best describe your abstract. Search for keywords to be added. If keyword is not found, then enter directly in the table below.  Getarrow room room room room room room room	max file size: 8 MB		
Classroom (long tables with chairs) - holds 72 people Rounds (round tables with chairs) - holds 80 people Keywords • Please select at least 3 and up to 5 keywords that best describe your abstract. Search for keywords to be added. If keyword is not found, then enter directly in the table below. Search for keywords Vu must enter at least 3 keywords Please list all co-authors for this submission. Note: In the 'Affiliation' field, please only list the university/institution name, it is not necessary to list department of full address. Search for co-authors to be added. If co-author is not found, then enter directly in the table below. Search for co-authors to be added. If co-author is not found, then enter directly in the table below. Search for co-authors to be added. If co-author is not found, then enter directly in the table below. Search for co-authors to be added. If co-author is not found, then enter directly in the table below. Search for co-authors Vu must populate all fields to complete the row. Rebecca Renner Parthenon Management Group Signature *	Workshop Room Set-Up *		
<ul> <li>Classroom (long tables with chairs) - holds 72 people</li> <li>Rounds (round tables with 10 chairs each) - holds 80 people</li> </ul> Keywords • Please select at least 3 and up to 5 keywords that best describe your abstract. Search for keywords to be added. If keyword is not found, then enter directly in the table below.   Search for keywords   Search for keywords   You must enter at least 3 keywords   You must populate all fields to complete the row:   Rebecca Renner <sup>1</sup> 'Parthenon Management Group   'Parthenon Management Group	Please indicate which room option you would like for y	our workshop to be held in.	
<ul> <li>Classroom (long tables with chairs) - holds 72 people</li> <li>Rounds (round tables with 10 chairs each) - holds 80 people</li> </ul> Keywords • Please select at least 3 and up to 5 keywords that best describe your abstract. Search for keywords to be added. If keyword is not found, then enter directly in the table below.   Search for keywords   Search for keywords   You must enter at least 3 keywords   You must populate all fields to complete the row:   Rebecca Renner <sup>1</sup> 'Parthenon Management Group   'Parthenon Management Group	O Theater (rows of chairs) - holds 110 people		
Keywords •         Please select at least 3 and up to 5 keywords that best describe your abatract.         Search for keywords to be added. If keyword is not found, then enter directly in the table below.         general for keywords         Keywords         You must enter at least 3 keywords         Please list all co-authors for this submission.         Note: in the 'Affiliation' field, please only list the university/institution name. It is not necessary to list department or full address.         Search for co-authors to be added. If co-author is not found, then enter directly in the table below.         general for co-authors to be added. If co-author is not found, then enter directly in the table below.         gener for co-authors         Vour must populate all fields to complete the row.         Rebecca Renner <sup>1</sup> 'Parthenon Management Group         Signature *		people	
Please select at least 3 and up to 5 keywords that best describe your abstract. Search for keywords to be added. If keyword is not found, then enter directly in the table below. Search for keyword Keywords You must enter at least 3 keywords You must enter at least 3 keywords Please list all co-authors for this submission. Note: In the 'Affiliation' field, please only list the university/institution name. It is not necessary to list department or full address. Search for co-authors to be added. If co-author is not found, then enter directly in the table below. Search for co-authors to be added. If co-author is not found, then enter directly in the table below. Search for co-author To refer Presenter First Name * Last Name * Affiliation * To or must populate all fields to complete the row. Rebecca Renner ' 'Parthenon Management Group Signature *	<ul> <li>Rounds (round tables with 10 chairs each) - hole</li> </ul>	ds 80 people	
Please select at least 3 and up to 5 keywords that best describe your abstract. Search for keywords to be added. If keyword is not found, then enter directly in the table below. Search for keyword Keywords You must enter at least 3 keywords You must enter at least 3 keywords Please list all co-authors for this submission. Note: In the 'Affiliation' field, please only list the university/institution name. It is not necessary to list department or full address. Search for co-authors to be added. If co-author is not found, then enter directly in the table below. Search for co-authors to be added. If co-author is not found, then enter directly in the table below. Search for co-author To refer Presenter First Name * Last Name * Affiliation * To or must populate all fields to complete the row. Rebecca Renner ' 'Parthenon Management Group Signature *	Keywords .		
Search for keywords to be added. If keyword is not found, then enter directly in the table below.   G   Search for keywords   Keywords   You must enter at least 3 keywords   Please list all co-authors for this submission. Note: In the Affiliation field, please only list the university/institution name. It is not necessary to list department or full address. Search for co-authors to be added. If co-author is not found, then enter directly in the table below.   G   Search for co-authors to be added. If co-author is not found, then enter directly in the table below.   G   Search for co-authors to be added. If co-author is not found, then enter directly in the table below.   G   Search for co-authors   Order   Presenter   First Name*   Last Name*   Affiliation*   1   C   Rebecca   Renner   Parthenon Management Group   * You must populate all fields to complete the row.   Rebecca Renner1   1   1   1   1   2   Parthenon Management Group   Signature *			
Search for keyword     Keywords     You must enter at least 3 keywords   Please list all co-authors for this submission. Note: In the 'Affiliation' field, please <u>only</u> list the university/institution name. It is not necessary to list department or full addreas. Search for co-authors to be added. If co-author is not found, then enter directly in the table below.   General   General   Order   Presenter   First Name *   Last Name *   Affiliation *     Image: Complete the row.   Rebecca Renner1   'Parthenon Management Group   Signature *	Please select at least 3 and up to 5 keywords that bes	it describe your abstract.	
Search for keyword           Keywords           You must enter at least 3 keywords           Please list all co-authors for this submission.           Note: In the 'Affiliation' field, please only list the university/institution name. It is not necessary to list department or full address.           Search for co-authors to be added. If co-author is not found, then enter directly in the table below.           Search for co-author           Q           Search for co-author           Order         Presenter           First Name *         Last Name *           Affiliation *           1         C           Rebecca         Renner           * You must populate all fields to complete the row.           Rebecca Renner <sup>1</sup> 'Parthenon Management Group	Search for keywords to be added. If keyword is no	ot found, then enter directly in the	e table below.
Keywords         You must enter at least 3 keywords         Please list all co-authors for this submission.         Note: In the 'Affiliation' field, please only, list the university/institution name. It is not necessary to list department or full address.         Search for co-authors to be added. If co-author is not found, then enter directly in the table below.         Search for co-author         Order       Presenter         First Name*       Last Name*         Affiliation*         1       C         Rebecca       Renner         * You must populate all fields to complete the row.         Rebecca Renner <sup>1</sup> 'Parthenon Management Group         Signature *	Q		
You must enter at least 3 keywords  Please list all co-authors for this submission.  Note: In the 'Affiliation' field, please only list the university/institution name. It is not necessary to list department or full address.  Search for co-authors to be added. If co-author is not found, then enter directly in the table below.  Search for co-author  Order Presenter First Name* Affiliation*  Search for co-author  * You must populate all fields to complete the row.  Rebecca Renner1  Parthenon Management Group  Signature *	Search for keyword		
Please list all co-authors for this submission. Note: In the 'Affiliation' field, please only list the university/institution name. It is not necessary to list department or full address. Search for co-authors to be added. If co-author is not found, then enter directly in the table below.          Q         Search for co-authors         Order       Presenter         First Name *       Affiliation *         1       C         Rebecca       Renner         * You must populate all fields to complete the row.         Rebecca Renner <sup>1</sup> 1         Parthenon Management Group	Keywords		
Please list all co-authors for this submission. Note: In the 'Affiliation' field, please only list the university/institution name. It is not necessary to list department or full address. Search for co-authors to be added. If co-author is not found, then enter directly in the table below.          Q         Search for co-authors         Order       Presenter         First Name *       Affiliation *         1       C         Rebecca       Renner         * You must populate all fields to complete the row.         Rebecca Renner <sup>1</sup> 1         Parthenon Management Group			
Note: In the 'Affiliation' field, please only list the university/institution name. It is not necessary to list department or full address.  Search for co-authors to be added. If co-author is not found, then enter directly in the table below.  Search for co-author  Order Presenter First Name* Affiliation*  Order Presenter First Name* Affiliation *  Note: In the 'Affiliation *  Note: In the	You must enter at least 3 keywords		
department or full address. Search for co-authors to be added. If co-author is not found, then enter directly in the table below.   C   C   C   C   Search for co-author     Order   Presenter   First Name *   Last Name *   Affiliation *     1   C   Rebecca   Renner     Parthenon Management Group   Signature *	Please list all co-authors for this submission.		
Search for co-authors to be added. If co-author is not found, then enter directly in the table below.   Q   Search for co-author   Order   Presenter   First Name *   Last Name *   Affiliation *     1   C   Rebecca   Renner   Parthenon Management Group   * You must populate all fields to complete the row.   Rebecca Renner1   1   Parthenon Management Group   Signature *	Note: In the 'Affiliation' field, please only list the a	university/institution name. It is n	not necessary to list
Q         Search for co-author         Order       Presenter       First Name *       Last Name *       Affiliation *         1	department or full address.		
Search for co-author          Order       Presenter       First Name *       Last Name *       Affiliation *         1       Image: Complex Compl	Search for co-authors to be added. If co-author is	a not found, then enter directly in	the table below.
Search for co-author          Order       Presenter       First Name *       Last Name *       Affiliation *         1       Image: Complex Compl	Q		
Image: Constraint of the second se			
* You must populate all fields to complete the row.  Rebecca Renner <sup>1</sup> Parthenon Management Group  Signature *	Order Presenter First Name *	Last Name *	Affiliation *
* You must populate all fields to complete the row.  Rebecca Renner <sup>1</sup> Parthenon Management Group  Signature *	1 Rebecca	Repper	Parthenon Management Group
Rebecca Renner <sup>1</sup> <sup>1</sup> Parthenon Management Group Signature *			
<sup>1</sup> Parthenon Management Group Signature *	* You must populate all fields to complete the row.		
<sup>1</sup> Parthenon Management Group Signature *	101 V.C		
Signature *			
	Rebecca Renner <sup>1</sup>		
Please indicate your agreement by typing in your full name.	Rebecca Renner <sup>1</sup>		
	Rebecca Renner <sup>1</sup>		
	Rebecca Renner <sup>1</sup> <sup>1</sup> Parthenon Management Group Signature *	iame.	
	Rebecca Renner <sup>1</sup> <sup>1</sup> Parthenon Management Group Signature *	iame.	

Enter your signature 'RR' in the field above.

Note: You may update your signature in your User Profile. Click on 'Return to Dashboard' above, and then go to 'Edit Profile' in the top-right corner of the Dashboard.

### **Creating a Poster Submission**

	Add Participants >
Submissio	on Type
Poster Pr	resentation -
methods us common m	submission: A standard abstract for data analysis that has already been completed for the study. The abstract should state the study's objective, briefly describe t used, summarize the results obtained, and state the conclusions. Abstracts should emphasize the significance of results and general principals rather than descri- nethods and procedures.
	analysis: Abstract for study that you plan to conduct (or have collected already, but not analyzed), and pre-register your hypothesis & data analysis plans. The da hould be completed before the conference to include the results and conclusion in the presentation.
Data analys	sis plan: This abstract is similar to the proposed analysis, but you are not required to have completed data collection or analysis before the conference.
( <b>1</b> )	Enter Title •
Ŷ	The title must be brief and clearly indicate the nature of the proposal.
	255 of 255 characters remaining
2	Select Category •
<u> </u>	Select a category that most closely aligns with your abstract.

As the submitter, you will enter the Poster Title. Once entered. the title will automatically change to title case. You can ignore the auto title case by editing the title a second time.

Select a category that closely aligns with your abstract.

Participants will not be utilized for poster submissions, All contributing authors (co-authors) will be added under Step 3: Submission. Please select 'Save and Continue' to move to Step 3.

The submitting author will automatically be listed as the presenting author, unless otherwise notified.

General 📀	Participants 2 Su	bmission 3		
	Previous	Save and Continu	Je >	
Participants				
	added during the next section. to be added for Symposia and Panel	Sessions)		
			Abstract Admin	Submission Status
Presenter *	Rebecca Renner rrenner@parthenonmgmt.com	remove	<b>&gt;</b>	Not
				Started

# **Creating a Poster Submission**

Gen	ral Participants Submission 3						
	Previous     Save     Submit Abstract	4000 of 4000 overall chara	cters remaining				
	for copy and pasting: copy and paste plain text into the text boxes below. Graphs, charts, or images are not						
perm							
docu	nent.) w your text for special characters to ensure they have copied over correctly.						
(1)	Please indicate your submission type. •		Fnter	vour Subi	mission Det	ails in <sup>.</sup>	the
Ť	O Proposed Analysis Poster		•				
	Analysis Plan Poster     Standard Poster		appropri	ate section	ons. Be sure	e to rea	ad the
	Standard Poster Standard Poster and Flash Talk		ontiroty	of what is	s required. `	Vou wil	l havo
2	Background •		-				
Ŷ	Please enter the background section of your abstract.		a 4000-0	character	limit (inclu	ding sp	Daces)
					verall Àbstr	•	
						dll.	
3	Methods • Please enter the methods section of your abstract.						
4	Results •						
T	Please enter the results section of your abstract.						
		1					
		0		s for this poster submission			
			Note: In the 'Affiliation' fi department or full address		iversity/institution name. It is not	necessary to list	
5	Discussion •		Search for co-authors to	be added. If co-author is n	ot found, then enter directly in the	e table below.	
Ŷ	Please enter the discussion section of your abstract.		Search for co-author	Q			
			Order Presenter	First Name	Last Name •	Affiliation •	
			1	Rebecca	Renner	Parthenon Manag	ement Group
			* You must populate all fiel	He to complete the row			
			Tou must populate an inte	us to complete the row.			
			Rebecca Renner <sup>1</sup>				
			<sup>1</sup> Parthenon Managem	ent Group			
			Keywords •				
		Ĭ	Please select at least 3 and	l up to 5 keywords that best d	escribe your abstract.		
	As you correctly respond to the		Search for keywords to b		ound, then enter directly in the tab	ole below.	
	questions, the numbers will change	0	Search for keyword	Q			
		e	Keywords				
	to a green fill.				]		
	8		You must enter at least 3 k				
		(8)	-	Membership Acknowledgen	nent • oster session at the 2025 Flux Con	gress should my	
	If the numbers are red, you need to	)	abstract be accepted. I agr	ree to be available for the ent	ire Meeting from 03 - 06 Septembe requirement to attend the meeting	r 2025. Further, I	
	complete the questions.		necessary dues.	procession of the contraction of the second		pey the	
	complete the questions.		<ul> <li>I Agree.</li> </ul>				
			Signature •				
		0	Please indicate your agreen	ment by typing in your full nam	e.		

Enter your signature 'RR' in the field above.

Note: You may update your algnature in your User Profile. Click on 'Return to Dashboard' above, and then go to 'Edit Profile' in the top-right corner of the Dashboard.

# **Creating a Symposium Submission**

Chair

Presenter •

Presenter

Presenter •

Moderator •

Rebecca Renner

Search for participant

Search for participant

Search for participant

Search for participant

Add Participant

rrenner@parthenonmgmt.com

Cannot find the participant? Add a new participant.

÷

Gen	ral 1 Participants 2 Submission 3
	Add Participants >
Submissio	Туре
Symposiu	n -
followed by	sessions will include presentations by 3 (minimum) or 4 (maximum) individual presenters and a moderator that offer unique perspectives on specific central th a moderated, interactive scientific exchange involving the audience. The symposium session should not exceed 75 minutes and allow for sufficient time for iscussion. You may only be a speaker in one symposium. Overall Abstract Title • The title must be brief and clearly indicate the nature of the proposal.
	255 of 255 characters remaining
2	Select Category •
	· · · · · · · · · · · · · · · · · · ·

As Chair, you will enter the Overall Abstract Title. Once entered, the title will automatically change to title case. You can ignore the auto title case by editing the title a second time.

# Select a category that closely aligns with your abstract.

Submission

Status

Not Started

D

Not

Started

Not

Started

Þ

Not

Started

Abstract

Admin

~

remove

Q

Q

Q

Q

As Chair, you will enter your participants by searching for them in the system first. If you cannot find them, you can add them manually by clicking 'Add a new participant',

If you would like to change a participant, you can click 'Remove'. This option will be available until submissions close.



Please note the text and icon to the right of each participant. As chair, you can view the status of each presenter submission by clicking these icons. Once all presentations are 'Submitted' you will be notified to come back here as chair and 'Finalize' the overall submission.

### **Creating a Symposium Submission**

### Overall Symposium Description & Outline

1

2

3

4

5

Please provide a brief description of the topic, and justify why the proposed topic is novel, contentious, or highly relevant for discussion at Flux. Provide a brief outline of the proposed timing format for a moderated interactive scientific exchange with the audience, which typically follows on from the individual presentations. Can include potential questions to stimulate discussion.

2000 of 2000 characters remainin

### Diversity in Participants .

Symposium participants should include a diverse range of speakers that bring unique approaches or perspectives to the topic, with diversity including variation in intellectual perspective or approach, gender identity or expression, sexual orientation, socioeconomic status, race, ethnicity, age, culture, language, national origin, ability, stage of career, or geographic location.

Please briefly describe how the composition of your symposium addresses each of these ways to increase diversity among symposium participants.

1000 of 1000 characters remaining

### Congress Attendance & Membership Acknowledgement •

I hereby acknowledge my intention to participate in a symposium session at the 2025 Flux Congress should my abstract be accepted. I agree to be available for the entire Congress from 03 - 06 September 2025. Further, I agree that if accepted, I recognize that membership is a requirement to attend the meeting and will pay the necessary dues.

O I Agree.

### Flux Speaker Acknowledgement •

Flux requirements denotes that proposed speakers cannot have been a presenter within the last three (3) years.

Please review the following list to ensure a proposed participant in your session has not been a presenter in the last three years here.

I have read and understand this policy.

### Keywords •

Please select at least 3 and up to 5 keywords that best describe your abstract.

Search for keywords to be added. If keyword is not found, then enter directly in the table below

Search	for k	evwo	nd		

Keywords

\_\_\_\_\_

You must enter at least 3 keywords

### Please list all co-authors for this submission.

Note: In the 'Affiliation' field, please <u>only</u> list the university/institution name. It is not necessary to list department or full address.

Search for co-authors to be added. If co-author is not found, then enter directly in the table below.

Describ for an author

\* You must populate all fields to complete the row.

### Rebecca Renner<sup>1</sup>

<sup>1</sup>Parthenon Management Group

### Signature

Please indicate your agreement by typing in your full name

Enter your signature 'RR' in the field above

Enter your submission Details in the appropriate sections. Be sure to read the entirety of what is required. You will have a 2000character limit (including spaces) for the Overall Symposium Description & Outline and 1000-character limit (including spaces) for the Diversity statement.

Please note: You will be unable to finalize the entirety of the submission until ALL participants have completed their portions.

Once all presenters have entered their information, as chair, the option to 'Finalize Submission' will appear.

Save

Finalize Submission

< Previous

Note: You may update your signature in your User Profile. Click on 'Return to Dashboard' above, and then go to 'Edit Profile' in the top-right comer of the Dashboard.

# **Creating a Symposium Submission**

(presenter)

Dear Rebecca Renner:

You have been invited to participate in **Flux 2025**. You are listed as a **Presenter** for the symposium 'Test'. Click <u>here</u> to access the symposium information. Thank you, Flux Society Once a presenter has been added to a submission, they will receive an email prompting them to access the Symposium information.

Helpful tips for copy and pasting?

Review your text for document.)

Individual Abstract Title

permitted

3

Save

bedded formatting such as line breaks. (Please avoid copying from a PDF

Submit Abstract

< Previous

Review your text for special characters to ensure they have copied over correctly

The title must be brief and clearly indicate the nature of the proposal

Only copy and paste plain text into the text boxes below. Graphs, charts, or images

As a presenter, you will be required to submit your individual submission information. You will have a 255character limit (including spaces) for the Individual Abstract Title, a 1000character limit (including spaces) for the Individual Description, and a 1500-character limit (including spaces) for the Individual Abstract.

	the Indiv 1500-ch	idual Desc aracter lir	ription, ar nit (includ vidual Abst	nd a ing	2	)	255 of 255 characters remaining Individual Description  Please provide a brief description of how you will offer a unique approach/perspective to the proposed overall topic.
							1000 of 1000 characters remaining
2	I hereby acknowledge my my abstract be accepted	f. I agree to be available for t	nent • mposium session at the 2025 Fil he entire Congress from 03 - 0 rahip is a requirement to attend t	5 September 2025.	3	)	Individual Abstract * Please enter your individual abstract.
5	Keywords •						
•	Keywords You must enter at least 3 Please list all co-author	rs for this submission. field, please <u>only</u> list the univ	] ersity/institution name. It is no	t necessary to list	I		1500 of 1500 characters remaining
	Order Presenter	First Name •	Last Name *	Affiliation •			
	1 Contract of the second secon	Melanie elds to complete the row.	Friebel	Parthenon Manager	nent Group		
	Melanie Friebel <sup>1</sup>	nent Group					
0	Conflicts of Interest • Please list any potential o	onflicts of interest for this symp	poşium.				
	Signature • Please indicate your agre	ement by typing in your full nar	THE.				
		anie Friebel' in the field above. ur sionature in vour User Profile	e. Click on 'Return to Dashboard'	above, and then go to			

Note: You may update your signature in your User Profile. Click on 'Return to Dashboard' above, and then go 'Edit Profile' in the top-right corner of the Dashboard.

### **Editing an Existing Submission**



Click the title that corresponds to the submission role and type. For example, to access the Symposium submission, click on the title under 'My Submissions'.

	Click on abstract title be	low to update and submit individual and supporting	g abstracts.
Status	My Submissions	Туре	Role
Not Started	Test	Symposium	Presenter